

# **MURRAY GLAUBERMAN MEMORIAL SCHOLARSHIP PROGRAM**

## **RULES AND REGULATIONS GOVERNING AWARDS**

**ELIGIBILITY:** An applicant must be a child or grandchild of a full-time (at least 30 hours per week) employee of a Household & Commercial Products Association member company in good standing at the time the award is granted. The award is open to all graduating high school seniors and honorably discharged veterans who entered the military immediately following high school. The applicant must be accepted by or is anticipating freshman entry into an accredited four-year program at a U.S. college or university on a full-time basis during the fall semester immediately following the date of the award. Children/grandchildren of members of the HCPA Scholarship Awards Committee are not eligible. Students currently attending college or enrolled in graduate or post-graduate courses are not eligible to apply for the scholarship.

**APPLICATIONS:** Please submit **one (1) original set and three (3) copies** of the following documents:

1. Typed Application Form;
2. CollegeBoard SAT<sup>®</sup> Student Score Report or The ACT<sup>®</sup> Student Report (finalists will be required to furnish official transcripts of these scores). **If both SAT<sup>®</sup> and ACT<sup>®</sup> scores are submitted, only the SAT<sup>®</sup> score will be considered;**
3. A letter of recommendation from the applicant's high school principal, guidance counselor, or teacher describing the applicant's extracurricular accomplishments and/or leadership qualities in the community. The recommendation letter should be printed on school letterhead and signed by the principal, guidance counselor, or teacher. If the applicant's high school principal, guidance counselor, or teacher are not available, the applicant may ask a responsible community official to provide a recommendation letter, which should be printed on official letterhead and signed; and
4. A letter from the applicant to the HCPA Scholarship Awards Committee outlining his/her school and citizenship accomplishments and objectives for the future.

Applicants who entered the military immediately following high school and have been honorably discharged should attach a separate page describing their military experience including duties, skills learned, and awards received. Honorably discharged veterans may use their commanding officer's letter as the required letter of recommendation if desired.

**DEADLINE:** Complete applications, including all attachments, **must be received by March 18th** of the year the award is to be made. The award will be announced in May of that year.

**AWARDS:** All awards will be made based on the following:

1. **Academic Achievement (as measured by high SAT<sup>®</sup> or ACT<sup>®</sup> scores):** High scholarship is a necessary condition for consideration for the awards. **Only those candidates with the highest SAT<sup>®</sup> or ACT<sup>®</sup> scores** will be evaluated for leadership qualities (see number 2 below). Those candidates will be notified and required to submit official transcripts of SAT<sup>®</sup> or ACT<sup>®</sup> scores to the Scholarship Awards Committee.
2. **Leadership Qualities:** After the initial SAT<sup>®</sup> or ACT<sup>®</sup> screening, potential candidates will be objectively evaluated by the Scholarship Awards Committee on the basis of **outstanding leadership qualities and accomplishments**, as demonstrated by the supporting documents in the application.

Awards will be made on an individual basis and are non-transferable from one individual to another. The recipient will receive from HCPA a \$2,000 scholarship award. A check for \$2,000 will be issued and made payable to the recipient prior to the commencement of the Fall semester.

The recipient will continue to receive a check for \$2,000 each year thereafter for a total period of four (4) years. Payment each year will be made prior to the Fall semester, provided the recipient maintains a grade point average acceptable to the school for continuing matriculation.

In order to guarantee continuation of the scholarship award through the four year term, all recipients are required to submit to the HCPA Scholarship Awards Committee an official report from the recipient's College or University as to continuing matriculation by July 1<sup>st</sup> of each year following the initial year after the award is in effect. Failure to annually submit this certification will result in cancellation of the award.

Recipients of awards who intend to continue education but must involuntarily interrupt studies, through a leave of absence, may postpone no more than one year's award for valid reasons. Failure to resume studies after postponement, if granted, will result in automatic cancellation of the award. The Scholarship Awards Committee, based on the facts submitted, will individually consider such situations. Any ruling of the Scholarship Awards Committee is final.